



AmeriCorps
Washington

AmeriCorps Position Description

AmeriCorps Member Name:

**AmeriCorps of Chelan-Douglas
Community Action Council**
620 Lewis St.
Wenatchee, WA 98801

Kristi Hills – Program Director
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Liz Drath- Program Coordinator
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Pinnacles Prep
504 S. Chelan Ave.
Wenatchee, WA 98801

**Sara Rolfs – Community Connector &
CoFounder**
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(509) 679-2043 (Cell)

Oscar Licon-Esuebio-Director of Operations
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Position Title: AmeriCorps Afterschool program co-coordinator & intervention support

Hour Commitment: 675

Duration of Commitment: 2/3/2025 to 7/15/2025

Flexible schedule with some evenings and weekends required (maybe 1 Saturday per month)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Beginning Time		2:00 PM	2:00 PM	2:00 PM	2:00 PM	1:00 PM	
Ending Time		5:30 PM	5:30 PM	5:30 PM	5:30 PM	5:30 PM	

Program Description:

Pinnacles Prep is the only high quality, tuition-free middle school and high school charter option in the Wenatchee Valley. Here, education looks different because we believe that there's more to school than lectures and tests. Our personalized approach allows students to contextualize their learning through hands-on projects using our community as their classroom. We focus on making learning relevant, enabling students to think critically, build relationships, and navigate systems to make positive contributions to our world. Upon graduation, Pinnacles Prep students will have more than a diploma. They will be college, career, and community ready, equipped with the knowledge, skills, and mindsets to become leaders in our Valley and beyond. We currently serve grades 6-10.

We are a charter school which means that we're publicly-funded, tuition-free, and held accountable to state and national standards. At the same time, our charter status allows us flexibility to personalize our curriculum and learning approach to meet every student's needs. Pinnacles Prep was founded by a group of experienced educators, advocates, and community leaders who believe that school should be relevant, innovative, and relationship-based. We created Pinnacles Prep to celebrate and serve the students and families of the Wenatchee Valley. Our state of the art facility was born out of community input and designed for 21st century education. By reimagining the Community Center, we're building a school that inspires joy, connection, creativity, and deep learning, while also serving as a hub for community engagement.

Pinnacles Prep believes that ALL students, regardless of background, deserve a meaningful education in a culture where every student matters. We are deeply committed to our mission of cultivating curious, confident, and self-directed students that lead and succeed in college, career, and their communities; with the vision of our graduates becoming the leaders who drive our Valley's future forward--making it a thriving economic, scientific, and artistic hub for the 21st century. Our school is grounded in the following essential characteristics, which shape the Pinnacles Prep experience for our faculty, students, and families. Our school is small by design. We know every student by name, story, strength, and need. All students meet with their mentor, daily, and we communicate with their parents weekly.

We have high expectations: Our EPIC core values guide us: Equity | creates a school culture that celebrates equity and inclusion for all Perseverance | leads to resilience which builds agency and empowerment Integrity | creates ideas and ideas lead to innovation and problem-solving Collaboration | leads to change we want to see in our school, community, and world

We are intentionally diverse: Pinnacles Prep's students, staff and board are intentionally diverse. We come from different backgrounds and experiences in order to be reflective of the collective diversity of our student body and community. Our staff validates and reflects the multiple identities, intersectionality's and experiences of our students.

We value context over content: Students engage in 9-week, place-based interdisciplinary projects rooted in the Wenatchee Valley, with a community partner. These projects apply the standards and competencies students are learning in their foundational courses.

Position Description:

As the after school, Makerspace Program Coordinator for Pinnacles Prep students ~~and the broader community~~, the volunteer will work with local community partners to offer Makerspace Curriculum, as well as create and offer project work and open-making time to Pinnacles Prep scholars. As support for place-based projects, the volunteer helps coordinate community partners, and logistics-including for field-based activities and general academic support of the program.

- Serve as the afterschool, Makerspace Program Coordinator for Pinnacles Prep students ~~and the broader community~~
- Support teachers and students' place-based project
- Support academic intervention and extension tutoring during PEAK (Personalized Elevation of Academic Knowledge)

Position serves vulnerable populations? Yes No

Position participate in capacity building? Yes No

Populations the member will directly serve:

- This position will support all scholars in grades 6-10 at Pinnacles Prep-more than 50% of whom qualify for Free and Reduced Price Lunch, and are Latinx.

Responsibilities and Related Tasks:**Daily Tasks**

- Check in with Supervisor for daily schedule
- Discuss PEAK lab plans with SpEd and specialist and get instructions for groupings
- Facilitate PEAK small groups
- Plan afterschool Makerspace curriculum and contact any community partners
- Check in with teachers for support during Place-based Education
- Support Projects with real-time support when necessary
- Facilitate afterschool Makerspace activities

Required Qualifications:

- Believes in the Mission and Vision of Pinnacles Prep
- Interest in STEM programming, Place-based Education or Makerspaces.
- Has a passion to close opportunity gaps

Desired Qualifications:

- Speaks Spanish is preferred

All positions will abide by AmeriCorps Prohibited Activities as in the Member Service Agreement

Training Requirements (provided by program):

- DEI training
- Family and Community Outreach
- Data-based decision making

I have reviewed the above Position Description Form. I accept the Essential Member Functions and Responsibilities. I understand that all responsibilities are essential position functions subject to reasonable accommodation. All position requirements listed indicate the minimum expectations, level of knowledge, skills and/or abilities deemed necessary to perform the duties proficiently. This position description is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

Reference Member Service Agreement for comprehensive listing, including prohibited activities.

Program Director

Date

AmeriCorps Member

Date

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