



**Currently Accepting Applications**

(Resume, Cover Letter and Application required)

\*application to be submitted online: <https://cdcac.org/employment/>

\*for questions, email [employment@cdcac.org](mailto:employment@cdcac.org)

**Closing Date:** Open until filled

**Interviews Scheduled:** Beginning November 19, 2024

**Hire Date:** As soon as possible.

**Compensation:** \$20-\$27 per hour DOE, plus required prevailing wage rate for classifications worked, depending on experience and certifications

<b>Job title</b>	<i>Weatherization Housing Technician</i>
<b>Job Category</b>	<i>Regular, full-time, hourly, non-exempt</i>
<b>Reports to</b>	<i>Director of Energy Conservation Services</i>
<b>Supervises</b>	<i>None</i>

**Position Summary**

The Weatherization Housing Technician provides advanced home construction repairs and improvements to provide health, safety, and energy efficient measures to homes.

**Duties and responsibilities**

The primary job responsibilities of the Weatherization Housing Technician include:

- Understand and implement programs and services offered through the Weatherization Department
- Adhere to rules and regulations provided by all applicable funding sources
- Use audits, automated equipment, and computer programs to follow the scope of work
- Provide advanced home construction repairs and improvements for increasing energy efficiency and improving health and safety, including but not limited to operating air tools and electric tools
- Develop and maintain professional relationships with community collaborators and supporters, including contractors
- Maintain detailed, accurate records and ensure the confidentiality of customers
- Implement teamwork and collaborate with co-workers to create a positive working environment
- Participate fully in staff meetings, department meetings, and relevant conferences and training opportunities.
- Professionally represent CDCAC and its programs to other appropriate community groups.
- Perform other duties as assigned.

**Qualifications**

Applicants must provide proof of authorization to work in the United States at the time of the job offer.

Education and Experience:

High School diploma or equivalent.

Some experience performing Applied Weatherization techniques and experience in home construction is *preferred*.

Knowledge of and experience with home construction and energy conservation products is *preferred*.

Bilingual in English and Spanish *preferred*.

Building Analyst (BA) and/or Quality Control Inspector (QCI) certification *preferred*.

Skills, Abilities, and Knowledge:

- Able to establish and maintain effective working relationships with a diverse group of individuals and community organizations
- Able to work with volunteers, other partners, and the public in a respectful, professional, and non-judgmental manner
- Able to communicate effectively, both oral and written
- Able and willing to understand the needs, struggles and concerns of low-income families
- Effective problem-solving skills
- Able to use a computer and office equipment to meet basic job functions, including e-mail, word processing, data entry, copying, faxing, etc.
- Able to understand and interpret technical material
- Able to work independently with a high level of consistency, efficiency and timeliness
- Able to lift 50+ lbs., climb ladders, crawl in housing accesses, work in high or confined spaces and perform the physical activities required of construction repair and renovation
- Able to work effectively in adverse weather conditions
- Able to work well under pressure in a fast-paced environment, paying close attention to detail
- Maintain professional knowledge and skills by attending appropriate conferences, meetings, and training programs related to the position
- Able and willing to achieve certifications and credentials that advance the department, including QCI
- Maintain regular attendance and perform job duties and responsibilities in a satisfactory manner
- Must have and maintain a valid Washington State Driver's License and a good driving record
- Must be able and willing to travel frequently for site visits throughout Washington State

### **Working conditions**

The position is primarily based in the field, in a variety of home environments, and exposure to unhealthy environments in customers' homes is common. **Working in attics and crawl spaces is routine, which includes frequent handling of insulation.** Taking safety precautions for yourself and others is essential. Driving long distances, 3-5 hours each way, may occur frequently. Some work is done in an office environment. There is frequent contact with the public in a variety of capacities, in person and over the phone, indoors and outdoors. Adverse weather conditions, especially in the summer and winter months, are to be expected. Some statewide and national travel, possibly including some air travel, to attend conferences and training is expected. Some evening and weekend work may be required. Due to potential exposure to lead-based paint and other airborne particles, smoking or tobacco products is not permitted on or near the job sites, or company buildings/vehicles. CDCAC is a smoke-free environment.

### **Physical requirements**

The position requires frequent moderate to heavy lifting (50+ lbs.), long periods of driving (up to 3-5 hours in each direction), occasional sitting and using computers.